

## Environmental systems and societies: Internal assessment checklist

Arrival date: 20 April / 20 October

Session:

School number:

School name:

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Please check the boxes below to confirm that you have carried out the following requirements in preparing the sample.

I have read the relevant sections in the *Handbook of procedures for the Diploma Programme*.

Internal standardization has taken place where two or more teachers are responsible for the internal assessment of candidates.

A form ES&S/PSOW is included for each candidate in the sample set, signed and dated by the teacher and candidate.

Photocopied material is legible (ideally, original work should be sent to the moderator).

The criteria PL, DCP and DEC have all been assessed on at least two occasions.

The two highest levels for each of the criteria PL, DCP and DEC, have been clearly highlighted on each candidate's form ES&S/PSOW.

The write-ups/reports demonstrating the two highest levels awarded and teacher instruction sheets for each candidate in the sample set are enclosed.

The summative mark for PS has been noted.

No written evidence is required for PS.

The final mark out of 42 for internal assessment must be recorded on the internal assessment option on IBIS.

### Atypical candidates

It is important that the sample work received by the moderator is typical of the marking standards applied to the whole group of candidates. If IBIS selects a candidate's work for a moderation sample that is atypical, include the work of another candidate with the same or a similar mark in addition to that candidate's work.

**Teacher declaration:** I confirm that, to the best of my knowledge, the write-ups/reports submitted are the authentic work of each candidate.

Teachers name:

Date:

Teacher's signature \*:

\* After completing this form it must be printed and then signed by the teacher